

ORIGINAL

10-8-15

VILLAGE OF MAYWOOD
BOARD OF TRUSTEES
REGULAR BOARD MEETING
TUESDAY, SEPTEMBER 15, 2015

1. **Call to Order**

The Regular Board Meeting of Tuesday, September 15, 2015 was called to order by Mayor Edwenna Perkins at 7:00 p.m., in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

2. **Roll Call**

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford (arrived 7:05) and R. Rivers. **Absent:** None. **There being a Quorum Present, the Meeting was convened.**

Staff Attendance:

- Willie Norfleet, Jr., Village Manager
- Michael Jurusik, Village Attorney
- Craig Bronaugh, Fire Chief
- Valdimir Talley, Jr., Police Chief
- John West, Public Works Director
- JoAnn Murphy, Deputy Village Clerk
- Elijah Willis, Deputy Police Chief

3. **Invocation:** Dr. Mary May Larry gave the Invocation.

4. **Pledge of Allegiance to the Flag**

Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

5. **Oaths, Reports, Proclamations, Announcements and Appointments**

Announcements: Mayor Perkins noted things are changing in our favor, thanked all who participated in the Bataan Day Ceremony and thanked Trustee Brandon for organizing the event to the White Sox game as part of the Safe Summer Program. Mayor Perkins, Trustee(s) Brandon and Dorris made additional announcements of interest to the community.

A. Mayor's Report:

1. **Confirm appointment of Joseph Freelon for the Police Pension Board.**

MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE BRANDON TO APPOINT JOSEPH FREELON TO THE POLICE PENSION BOARD.

Discussion: None

Ayes: Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

B. Manager's Report: None

C. Finance Committee and Management Report(s):

1. Village of Maywood FY2016 Revenue and Expense Report thru Period 3

Discussion: Trustee Lightford questioned line item #72-33-82000 (Public Improvements). Trustee Rogers noted only the budgeted amount was present and that no funds have been spent. Mayor Perkins, Trustee Brandon and Trustee Rogers stated they would reserve their questions until the Finance Director was available to respond.

2. Village of Maywood Activity Report pursuant to financial information for Period Ending July 31, 2015

Discussion: None

6. Approval of Board of Trustees Meeting minutes

A. Rescheduled Regular Board of Trustees Meeting minutes Tuesday, September 1, 2015.

MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE YARBROUGH TO APPROVE THE RESCHEDULED REGULAR BOARD MEETING MINUTES FOR TUESDAY, SEPTEMBER 1, 2015.

Discussion: None

Ayes: Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

B. Special Board Meeting minutes of the Board of Trustees Thursday, September 3, 2015.

MOTIONED BY TRUSTEE BRANDON AND SECONDED BY TRUSTEE DORRIS TO APPROVE THE SPECIAL BOARD MEETING MINUTES FOR THURSDAY, SEPTEMBER 3, 2015.

Discussion: None

Ayes: Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: Mayor Edwenna Perkins (originally recorded as an "aye" – corrected by request)

Absent: None

MOTION CARRIES

7. Approval of Warrants

A. Warrant List No. 200398 for the Village of Maywood - Expenditures total through September 10, 2015, in the amount of \$411,353.48.

MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE BRANDON TO APPROVE THE WARRANT LIST NO. 200398 FOR THE VILLAGE OF MAYWOOD - EXPENDITURES TOTALING \$411,353.48.

Discussion: None

Ayes: Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

8. Old Business: None

9. Omnibus Agenda

A. MOTIONED BY TRUSTEE YARBROUGH AND SECONDED BY TRUSTEE BRANDON FOR THE APPROVAL OF THE OMNIBUS AGENDA ITEMS A – N:

Discussion: Trustee Dorris requested item C be pulled and Mayor Perkins requested item K be pulled. Trustee Brandon sought clarification on item F and Attorney Jurusik noted stop points in the reading of item L, M and N. Mr. Norfleet confirmed item F is coming out of the \$19,000.00 budgeted for membership and dues. An amended motion follows.

MOTIONED BY TRUSTEE YARBROUGH AND SECONDED BY TRUSTEE RIVERS FOR THE APPROVAL OF THE OMNIBUS AGENDA ITEMS A – N WITH THE EXCEPTION OF ITEMS C, K AND L.

A. CONSIDERATION TO APPROVE PAYMENT TO ALLIED WASTE SERVICE FOR GARBAGE ROLL-OFF SERVICE FOR THE MONTHS OF JULY 2015 AND AUGUST 2015 IN THE AMOUNT OF \$29,727.75, B. CONSIDERATION TO APPROVE PAYMENT TO BLUE CROSS BLUE SHIELD FOR HEALTH INSURANCE PREMIUMS FOR THE MONTH OF SEPTEMBER 2015 IN THE AMOUNT OF \$236,029.52, D. CONSIDERATION TO APPROVE PAYMENT TO WIGIT'S TRUCK SERVICE FOR VEHICLE MAINTENANCE, REPAIRS, PARTS AND SERVICE FOR THE VILLAGE OF MAYWOOD PUBLIC WORKS DEPARTMENT IN THE AMOUNT OF \$13,083.86, E. CONSIDERATION TO APPROVE PAYMENT TO WINKLER'S TREE SERVICE FOR EMERGENCY CALL OUT FOR STORM DAMAGE CLEAN-UP FOR THE VILLAGE OF MAYWOOD PUBLIC WORKS DEPARTMENT IN THE AMOUNT OF \$15,222.24 AND WAIVER OF BID PROCEDURES DUE TO NEED FOR DELIVERY OF SERVICES ON AN EMERGENCY BASIS, F. CONSIDERATION TO APPROVE PAYMENT TO WEST CENTRAL MUNICIPAL CONFERENCE FOR FY 2015-2016 MEMBERSHIP DUES IN THE AMOUNT OF \$16,144.15, G. CONSIDERATION TO APPROVE PAYMENT TO ACCU-TRON FOR COMPUTER CONSULTING SERVICES FOR THE MONTH OF SEPTEMBER 2015 IN THE AMOUNT OF \$6,300.00, H. DISCUSSION AND CONSIDERATION TO APPROVE PAYMENT TO THE PURCHASE OF CARPET AND INSTALLATION FOR \$9,435.05 FROM HOME DEPOT FOR THE VILLAGE COUNCIL CHAMBER AND MANUFACTURING A CUSTOMIZED DESK COUNTER TOP AND INSTALLATION FROM OWENS CONSTRUCTION SERVICES FOR \$3,600 AND WAIVE THE COMPETITIVE BID PROCESS, I. DISCUSSION AND CONSIDERATION TO APPROVE

PAYMENT TO PURCHASE A PLOW OPERATING VALVE FOR TRUCK #257 FOR \$5,345.30 FROM WIGIT'S TRUCK CENTER AND WAIVE THE COMPETITIVE BID PROCESS, J. DISCUSSION AND CONSIDERATION FOR APPROVAL OF AN ORDINANCE AMENDING THE MAYWOOD ZONING ORDINANCE RELATIVE TO THE MAXIMUM ALLOWED HEIGHT OF DETACHED RESIDENTIAL GARAGES, M. DISCUSSION AND CONSIDERATION OF AN ORDINANCE AMENDING TITLE XIII (GENERAL OFFENSES), CHAPTER 130 (GENERAL OFFENSES); DRUG-RELATED OFFENSES) OF THE MAYWOOD VILLAGE CODE RELATIVE TO THE POSSESSION OF CANNABIS, AND N. CONSIDERATION OF AN ORDINANCE AMENDING TITLE III (ADMINISTRATION), CHAPTER 39 (ADMINISTRATIVE ADJUDICATIONS OF VIOLATIONS), SECTION 39.08 (ADMINISTRATIVE HEARINGS) AND SECTION 39.14 (VEHICLE CONFISCATION HEARINGS) OF THE MAYWOOD VILLAGE CODE RELATIVE TO ADMINISTRATIVE ADJUDICATIONS AND VEHICLE CONFISCATION HEARINGS.

Discussion: None

Ayes: Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

- B. Item C – Consideration to Approve Payment to Current Technologies for Monthly Equipment, Labor Maintenance and Surveillance Support and Maintenance Agreement in the amount of \$8,928.04.**

MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE YARBROUGH FOR THE CONSIDERATION TO APPROVE PAYMENT TO CURRENT TECHNOLOGIES FOR MONTHLY EQUIPMENT, LABOR MAINTENANCE AND SURVEILLANCE SUPPORT AND MAINTENANCE AGREEMENT IN THE AMOUNT OF \$8,928.04.

Discussion: None

Ayes: Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, M. Rogers, M. Lightford and R. Rivers

Nays: Trustee A. Dorris

Abstain: None

Absent: None

MOTION CARRIES

- C. Item K - Consideration to Approve Payment to Hackie Cement Corporation for Storm Sewer Collapse Repairs and Emergency Water Main and Sewer Repairs for the Village of Maywood Public Works Department in the amount of \$64,065.00.**

MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE YARBROUGH FOR THE APPROVAL OF PAYMENT TO HACKIE CEMENT CORPORATION FOR STORM SEWER COLLAPSE REPAIRS AND EMERGENCY WATER MAIN AND SEWER REPAIRS FOR THE VILLAGE OF MAYWOOD PUBLIC WORKS DEPARTMENT IN THE AMOUNT OF \$64,065.00 AND THE WAIVING OF THE BID PROCESS

Discussion: None

Ayes: Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

- D. Item L – Discussion and Consideration of an Ordinance Amending Title V (Public Works), Chapter 51 (Water and Sewer Service) to update Section 51.11 (Water Supply Emergency) and Section 51.72 (Lawn Sprinkling) and to add a new Section 51.75 (Water Conservation Plumbing Products (Watersense Products)) of the Maywood Village Code Relative to Water Usage, Lawn Sprinkling and Water Conservation Plumbing Product Regulations, including a letter dated March 31, 2015, from Illinois Department of Natural Resources (“IDNR”) requiring Local Ordinances be updated to comply with the Adoption of new IDNR Water Allocation Rules and Regulations that govern Water Usage, Lawn Sprinkling Regulations and Water Conservation Plumbing Products, and including Section 3730,307(c)(8) (Conservation Practices and other Permit Conditions) of the Illinois Administrative Code, with a cover memo dated September 2, 2015 from Klein, Thorpe and Jenkins, Ltd.**

MOTIONED BY TRUSTEE ROGERS AND SECONDED BY TRUSTEE BRANDON TO APPROVE THE ORDINANCE AMENDING TITLE V (PUBLIC WORKS), CHAPTER 51 (WATER AND SEWER SERVICE) TO UPDATE SECTION 51.11 (WATER SUPPLY EMERGENCY) AND SECTION 51.72 (LAWN SPRINKLING) AND TO ADD A NEW SECTION 51.75 (WATER CONSERVATION PLUMBING PRODUCTS (WATERSENSE PRODUCTS)) OF THE MAYWOOD VILLAGE CODE RELATIVE TO WATER USAGE, LAWN SPRINKLING AND WATER CONSERVATION PLUMBING PRODUCT REGULATIONS AS RECOMMENDED BY THE ILLINOIS DEPARTMENT OF NATURAL RESOURCES (IDNR).

Discussion: None

Ayes: Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

10. New Business:

- A. Discussion and consideration for authorization to order twelve (12) HT750 UHF Channel Radios not to exceed \$13,000 for the Maywood Police Department and waive the bid procedures due solicitation of competitive proposals.**

MOTIONED BY TRUSTEE BRANDON AND SECONDED BY TRUSTEE DORRIS FOR AUTHORIZATION TO ORDER TWELVE (12) HT750 UHF CHANNEL RADIOS NOT TO EXCEED \$13,000 FOR THE MAYWOOD POLICE DEPARTMENT AND WAIVE THE BID PROCEDURES DUE TO SOLICITATION OF COMPETITIVE PROPOSALS.

Discussion: None

Ayes: Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

- B. Mr. Norfleet requested the Legal License and Ordinance Committee (LLOC) meeting be rescheduled from September 23, 2015 to September 30, 2015 in order to shorten the time between the LLOC and the Regular Board Meeting (RBM) of October 6, 2015.**

MOTIONED BY TRUSTEE DORRIS AND SECONDED BY TRUSTEE RIVERS THAT THE BOARD ACCEPTS THE CHANGE IN DATE FOR THE NEXT LEGAL, LICENSE AND ORDINANCE COMMITTEE MEETING TO SEPTEMBER 30, 2015.

Discussion: None

Ayes: Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: Mayor Edwenna Perkins

Abstain: None

Absent: None

MOTION CARRIES

- C. Mayor Perkins inquired about when a request for proposal (RFP) for Washington Boulevard and the alleys in the Tax Increment Financing (TIF) Districts would be sent out. Mr. West responded he spoke with the engineer and that the Washington Boulevard RFP should be out in the next week or so. Attorney Jurusik stated he would be speaking with the Manager regarding extending the expending of the escrows from the St. Charles TIF put aside for the paving of some alleys returning to the Board**

- D. Trustee Brandon requested an RFP be done for the \$250,000.00 allocation from the St. Charles TIF for training programs and what are the criteria to get it started.**

Mr. Norfleet stated the criteria for an RFP comes from the Board which gives direction on what it is they are seeking to accomplish with the \$250,000.00 and he would put it on the agenda for the next LLOC meeting to begin the discussion .

- E. Trustee Brandon requested a status update on the employee positions created in the new budget.**

Mr. Norfleet responded public works has interviewed several individuals, as well as the Water Department but no one has been hired yet.

11. Public Comments

Comments from the Public – Comments were made by the following individuals: G. Clay, L. Davis and L. Redmond. Comments are available upon request in the Clerk's Office.

Response to Public Comments – Mayor Perkins, Mr. Norfleet and Trustee Brandon responded to Public Comments. Comments are available upon request in the Clerk's Office.

12. Executive Session: (7:51p.m.)

MOTIONED BY TRUSTEE BRANDON AND SECONDED BY TRUSTEE YARBROUGH TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING:

- Pending Litigation (5 ILCS 120/2(c)(11))

Discussion: None

Ayes: Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers

Nays: None

Abstain: None

Absent: None

MOTION CARRIES

REGULAR BOARD MEETING RECONVENED:**Call to Order**

The Regular Board Meeting of Tuesday, September 15, 2015 was reconvened by Mayor Perkins at 8:18 p.m., in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

Roll Call

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustee(s) H. Yarbrough, I. Brandon, A. Dorris, M. Rogers, M. Lightford and R. Rivers. **Absent:** None. **There being a Quorum Present, the Meeting was reconvened.**

Adjournment

Mayor Perkins and the Board of Trustees adjourned the September 15, 2015, Regular Board Meeting with a Motion by Trustee Brandon and a Second by Trustee Dorris at 8:19 p.m. in the Village of Maywood Council Chambers.

The vote was affirmed unanimously by the Board of Trustees at 8:19 p.m.


Edwenna Perkins, Mayor


Viola Mims, Village Clerk



Cc: Mayor Edwenna Perkins
Board of Trustees
Village Clerk, Viola Mims
Village Manager, Willie Norfleet, Jr.